

Office of the Vice President of the Philippines

REQUEST FOR QUOTATION

Reference No.: 2020-035
Posting Date: June 10, 2020

The Office of the Vice President (OVP), through its Administrative Division, will undertake a Negotiated Procurement – Small Value Procurement for *"One (1) Year Warranty Subscription of Existing PEPLink Access Points"* in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project: One (1) Year Warranty Subscription of Existing PEPLink Access Points

Approved Budget: Ninety Six Thousand Five Hundred Pesos (P96,500.00)
for the Contract

Specifications : Please see attached Annex "A"

Interested suppliers are required to submit the following documents:

1. Valid and current Mayor's/Business Permit;
2. PhilGEPS Registration Certificate;
3. Original and Notarized Omnibus Sworn Statement;
4. Compliance to the Technical Specifications (Annex "A");
5. Accomplished Price Quotation Form (Annex "B"); and
6. Company Background and List of All Similar Contracts (Annex "C")

Use of forms other than the attached OVP prescribed Price Quotation Form and Technical Specifications is not acceptable.

Submission of quotation and eligibility documents is on or before 9:00 a.m. of June 15, 2020 at the Property and Procurement Unit, 7th Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City. Submission of quotation and eligibility documents may be done manually, through facsimile at telefax no. 370-1724 local 129, or via e-mail at bacsecretariat@ovp.gov.ph.

The OVP reserves the right to accept or reject any price quotation, to annul the procurement process, and to reject all price quotation at any time prior to contract award, without thereby incurring any liability to affected bidder/s or any person.

For inquiries, you may contact us at telephone number 370-1724 local 128 to 129.


SOFIA C. YANTO-ABAD
BAC Chairperson

TECHNICAL SPECIFICATIONS

Bidders must state "**Comply**" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Specification	Statement of Compliance
Qualifications	
Must have at least 5 years of general experience in the IT sales industry, with at least 5 completed similar contracts with government clients	
Must be licensed to officially distribute/sell the PEPLink Routers	
Coverage	
<ul style="list-style-type: none"> • 1 year Warranty Protection/Standard Warranty Return Merchandise Authorization (RMA) Protection • Standard technical support services (8 hours x 5 days technical support) • Entitles for security updates and software upgrades for 1 year • Free configuration assistance of Access Points (on-site/remote access) for the duration of the warranty period and training as needed 	
Confidentiality	
The Supplier, its officers, employees, and agents shall not at any time communicate to any person or entity any confidential information acquired in the course of delivery of goods and services. For this purpose, "confidential information" shall mean any information in any form acquired from the OVP and/or its personnel arising out of, or in connection with the performance of the services under this Contract.	

I hereby certify to comply and deliver all the above Technical Specification.

Name of Company/Bidder

Signature over Printed Name

Date

PRICE QUOTATION FORM

 Date
The Administrative Division

Office of the Vice President
 7th Floor, Ben-Lor Building
 1184 Quezon Avenue, Quezon City

Sir/Madam:

- (1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Quantity	Unit	Unit Price	Total Price
One (1) Year Warranty Subscription of Existing PEPLink Access Points	One (1) year Warranty Subscription	25	appliance		
	Total (inclusive of VAT)				

- (2) We undertake to deliver above service per technical specifications within fifteen (15) calendar days upon receipt of Purchase Order; and
- (3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact Number

COMPANY BACKGROUND AND LIST OF ALL SIMILAR CONTRACTS

I. Company Background				
<p><i>(Insert brief introduction, include relevant URLs and years of experience in providing ICT services)</i></p>				
PhilGEPs Registration <i>(Number and Validity, Indicate if Platinum)</i>				
Contact Person				
E-mail Address				
Contact Number(s)				
II. Projects Handled for the Past 5 Years (March 2015-March 2020)				
No.	Year	Name of Client	Project Title	Contract Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

(Attach additional sheets, as necessary)

CERTIFICATION

I, the undersigned, certify that the information provided herein is true and correct to the best of my knowledge and belief.

Signature over Printed Name

Date