

Office of the Vice President of the Philippines

REQUEST FOR QUOTATION

Reference No.: 2020-100
Posting Date: July 3, 2020

The Office of the Vice President (OVP), through its Administrative Division, will undertake an Emergency Cases for the Project “*Supply and Delivery of Relief Goods*” in accordance with Section 53.2 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Supply and Delivery of Relief Goods
Approved Budget : One Million Fifty Four Thousand Five Hundred Pesos
for the Contract (P1,054,500.00)
Specifications : Please see attached Annex “A”
Delivery Address : No. 100 10th St., Brgy. Mariana, New Manila, Quezon City

Interested suppliers are required to submit the following documents:

1. Valid and current Mayor’s/Business Permit;
2. PhilGEPS Registration Certificate;
3. Latest Income Tax Return
4. Notarized Original Omnibus Sworn Statement;
5. Compliance to the Technical Specifications (Annex “A”); and
6. Accomplished Price Quotation Form (Annex “B”).

Use of forms other than the attached OVP prescribed Price Quotation Form and Technical Specifications is not acceptable.

Submission of quotation and eligibility documents is on or before 9:00 a.m. July 7, 2020 at the Property and Procurement Unit, 7th Floor, Ben-Lor Building, 1184 Quezon Avenue, Quezon City. Submission of quotation and eligibility documents may be done manually, through facsimile at telefax no. 370-1716 local 129, or via email at bacsecretariat@ovp.gov.ph.

The OVP reserves the right to accept or reject any price quotation, to annul the procurement process, and to reject all price quotation at any time prior to contract award, without thereby incurring any liability to affected bidder/s or any person.

For inquiries, you may contact us at telephone number 370-1724 local 128 to 129.


SOFIA C. YANTO-ABAD
BAC Chairperson

TECHNICAL SPECIFICATIONS

Bidders must state "**Comply**" in the column "Statement of Compliance" against each of the individual parameters of each "Requirement." Please do **not** just place check in the bidder's "Statement of Compliance."

Requirement	Statement of Compliance
Canned Sardines Assorted Flavors Tomato based, non-spicy Minimum Net Weight 155g per can	
Canned Tuna Assorted flavor Oil or tomato based, non-spicy Minimum Net Weight 155g per can	
Canned Corned Beef Non-spicy Minimum Net weight 150g per can	
Beef Loaf Non-spicy Minimum Net Weight 150 per can	
All items shall be Halal Certified and FDA approved	
All items shall have expiration date of not less than six (6) months upon delivery	
Specific place of delivery will be provided upon implementation	
Scheduled delivery date is on July 10, 2020	

I hereby certify to comply and deliver all the above Technical Specification.

Name of Company/Bidder

Signature over Printed Name

Date

PRICE QUOTATION FORM

 Date
The Administrative Division

Office of the Vice President
 7th Floor, Ben-Lor Building
 1184 Quezon Avenue, Quezon City

Sir/Madam:

- (1) After having carefully read and accepted the terms and conditions in the Request for Quotation (RFQ), hereunder is our quotation/s for the item/s as follows:

Project	Item Description	Qty	Unit	Unit Price	Total Price
Supply and Delivery of Relief Goods	Canned Sardines	11,200	cans		
	Canned Tuna	11,200	cans		
	Canned Corned Beef	11,200	cans		
	Beef Loaf	11,200	cans		
	Total (inclusive of VAT)				

- (2) We undertake to deliver above service per technical specifications; and
- (3) We agree to abide by this quotation/bid for a period of sixty (60) days after the date of deadline of submission specified in your RFQ.

(Amount in Words)

The above-quoted prices are inclusive of all costs and applicable taxes.

Very truly yours,

 Name/Signature of Representative

 Name of Company

 Contact Number