

**Office of the Vice President
of the Philippines**

**PURCHASE ORDER
OFFICE OF THE VICE PRESIDENT**

7th Floor Ben-Lor Bldg., Quezon Ave. Quezon City

Supplier: TOYOTA NORTH EDSA Address: Mindanao Avenue Extension, Sitio Duhat, Ugong, Valenzuela City TIN:	P.O. No.: 05-050-20 Date: May 22, 2020 Mode of Procurement: Direct Contracting
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term: One (1) calendar day upon receipt of vehicle
Date of Delivery:	Payment Term: 15 working days upon receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	pc	1	Oil Filter	468.30	468.30
	pc	8	TGFS 5W/CF 5W-30 1L	646.43	5,171.44
	lot	1	Miscellaneous (rags, gloves)	401.79	401.79
	pc	1	Gasket	33.93	33.93
	lot	1	VAT	729.05	729.05
Submitted Technical Specification and Price Quotation shall form part of the Purchase Order ** nothing follows*					

Total Amount in Words: Six Thousand Eight Hundred Four and 51/100 Only 6,804.51

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,


MA. CARMELITA S. WARREN
 Chief, Administrative Division
 (Authorized Official)

Conforme: 
John Paul Ocampo
 (Signature over printed name of Supplier)
MAY 22, 2020
 Date

Funds Available:	OBR No: <u>02-101101-2020-05-01005</u> Amount: <u>₱ 6,804.51</u>
JULIETA L. VILLADELREY Chief Accountant 	