Office of the Vice President of the Philippines

PURCHASE ORDER

OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier	**AUTOPHIL MARKETING Corp.**	P.O. No.	**07-085-20**
		Date	July 06, 2020
Address	1745 Dimasalang St., Sta. Cruz, Manila	Mode of Procurement:	Negotiated Procurement-Small Value Procurement
TIN:			

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Delivery Term:	Please see attached Technical Specifications
Date of Delivery :		Payment Term:	15 working days upon receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
	liter	40	Engine Oil, Semi-synthetic	450.00	18,000.00
	pc	7	Oil Filter	571.43	4,000.00
	gallon	7	Flushing Oil	800.00	5,600.00
	pc	7	Labor	250.00	1,750.00
			Submitted Technical Specification and Price Quotation shall form part of the Purchase Order		
			** nothing follows*		
			Toyota Hi-Ace Commuter SKU-209, Toyota Innova ABE-1183, ABE-1189, SKM-978, Toyota Avanza, SKM-997, SKM-998, SKU-208		

Total Amount in Words: Twenty Nine Thousand Three Hundred Fifty Pesos Only **29,350.00**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

MA. CARMELITA S. WARREN
Chief, Administrative Division
(Authorized Official)

Conforme:

(Signature over printed name of Supplier)

7/8/20
Date

Funds Available	₱29,350-00	OBR No:	02-101101-2020-07-01590
		Amount:	₱ 29,350.00

JULIETA L. VILLADELREY
Chief Accountant