

of the Philippines

PURCHASE ORDER OFFICE OF THE VICE PRESIDENT

7th Floor Ben-Lor Bldg., Quezon Ave, Quezon City

Supplier TOYOTA QUEZON AVENUE, INC. Address 728 Quezon Avenue, Quezon City TIN:	P.O. No. 08-104-20 Date August 14, 2020 Mode of Procurement: Direct Contracting
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Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: 7/F Ben-Lor Bldg., 1184 Quezon Avenue, QC	Please see attached Technical Specifications Delivery Term: "Annex A"
Date of Delivery:	Payment Term: 15-30 working days upon completion of repair and receipt of complete documents

Stock No.	Unit	Qty	Description	Unit Cost	Amount
			Preventive Maintenance of Motor Vehicles		
	pc	2.2	25,000 KM. Check-up	450.00	990.00
	pc	1	Oil Filter 64*72	360.94	360.94
	pc	1	Brake Cleaner	175.00	175.00
	pc	4	TGFS SM 5W-40	672.32	2,689.28
	pc	1.6	Brake Lining and Drums	450.00	720.00
	lot	1	Fuel System Service (Tune-up)	3,125.00	3,125.00
	lot	1	Airconmatic Antiseptic Deodorize	1,517.86	1,517.86
	lot	1	Engine Treatment Flush	1,349.11	1,349.11
	pc	2	Brake Stop Service	760.71	1,521.42
	pc	1	DSL Injector Cleaner	760.27	760.27
	pc	0.313	Battery Test	500.00	156.50
	lot	1	Miscellaneous (rags, gloves)	60.96	60.96
	lot	1	Engine Detailing (small)	758.93	758.93
	lot	1	VAT	1,702.23	1,702.23

Submitted Technical Specification and Price Quotation shall form part of the Purchase Order

** nothing follows"

Toyota Vios A1U092

Total Amount in Words: Fifteen Thousand Eight Hundred Eighty Seven Pesos and 50/100 Only **15,887.50**

In case of failure to make the full delivery within the time specified above, a penalty of one tenth of one percent (0.001) of the cost of the unperformed/undelivered portion for every day of delay shall be imposed.

Very truly yours,

MA. CARMELITA S. WARREN
MA. CARMELITA S. WARREN
Chief, Administrative Division
(Authorized Official)

Conforme: *NORIC DOMINGO*
(Signature over printed name of Supplier)

Date _____

Funds Available ₱ 1,000.00	OBR No: 12-01966 Amount:
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